



Transitions Board of Directors Minutes
Meeting held at Union County Government Center
June 27, 2023

MINUTES COMPILED AND SUBMITTED BY: Tracy Strosser, Executive Assistant
 Reviewed by Secretary, Christine Dotterer

NOTE: All attachments and reports are on file with the Secretary

ATTENDANCE: P = PRESENT IN PERSON C = ON CONFERENCE CALL A = ABSENT L = ON LEAVE

	BOARD MEMBER		BOARD MEMBER		BOARD MEMBER
P	D. Toni Byrd, <i>President</i>	P	Kendra Aucker	P	Sabra Karr
P	Helen Nunn, <i>Vice President</i>	P	Angela Brouse	A	Marsha Lemons
P	Ed Sigl, <i>Treasurer</i>	P	Anthony Butto	A	Stacey Pearson Wharton
A	Christine Dotterer, <i>Secretary</i>	P	Amanda Gaynor	P	Stacy Richards
P	Mae-Ling Kranz, <i>CEO</i>	A	Nancy Hartman	P	Sheri Rippon
P	Amy Gronlund			P	Mary Louise Schweikert

STAFF PRESENT: Jan McGrath and Tracy Strosser

Transitions Board of Directors Meeting Minutes

AGENDA ITEM/SUBJECT	DISCUSSION SUMMARY	ACTION AND REQUIRED FOLLOW-UP
<p>CALL TO ORDER (D. Toni Byrd)</p>	<p>The Meeting was called to order at 7:12 pm by Board President D. Toni Byrd.</p>	
<p>ROLL CALL</p>	<p>Roll call was taken by Amy Gronlund.</p>	
<p>SECRETARY’S REPORT (Christine Dotterer)</p> <p>Approval of Minutes from 5/23/2023</p> <p>TREASURER’S REPORT (Ed Sigl) Approval of Variance Reports</p>	<p>Minutes were previously distributed.</p> <p>Ed presented a Variance Dashboard PowerPoint. The summary is intended to provide an abridged overview of the agency’s finances. The Financial Summary contained the following slides:</p> <ul style="list-style-type: none"> • Key Takeaways <ul style="list-style-type: none"> ○ Salary/Benefits are up 86% consistent for the organization and due to the staff bonus, turnover, and vacancies. ○ Income is solid at 92% for the fiscal year which is higher than usual. ○ Cash is up, Receivables are down, and we have healthy numbers for the organization. • Total Assets <ul style="list-style-type: none"> ○ The Vanguard account has grown after more than a year. • Budget vs. Actual <ul style="list-style-type: none"> ○ Spend down at the end of the fiscal year was done in a responsible manner. <p>The Variance dashboard was previously distributed to the Board.</p>	<p><u>Motion by Amanda Gaynor:</u> To accept the Minutes of May 23, 2023, <u>Seconded by Mary Louise Schweikert.</u> <u>Motion carried.</u></p> <p><u>Motion by Sheri Rippon:</u> To accept the Treasurer’s Report for May 2023, as presented. <u>Seconded by Kendra Aucker.</u> <u>Motion carried.</u></p>

	<p>Ed presented the FY23-24 Budget.</p> <ul style="list-style-type: none"> We have a balanced/break-even budget. 	<p><u>Motion by Mary Louise Schweikert:</u> To approve the FY 23-24 Budget as presented. <u>Seconded by Helen Nunn.</u> <u>Motion carried.</u></p>
<p>CEO/AGENCY REPORTS (Mae-Ling Kranz)</p>	<p>CEO and Agency Report for May 2023 were previously distributed to the Board. Mae-Ling highlighted:</p> <ul style="list-style-type: none"> She gave a staff update. Mae-Ling shared how funding rewards are changing. She discussed the application for a Mackenzie Scott nationwide grant for Non-Profits. She spoke of our successful i.Am.B.R.A.V.E. summer camp, with two more camps scheduled, Big Life Journal Camp in July and i.Am.B.R.A.V.E camp in August. We will work to develop Camp Peaceworks for next summer. 	<p>Members should read Mae-Ling’s and the other staff’s reports and contact Mae-Ling with any questions.</p>
<p>STANDING COMMITTEE REPORTS</p> <p>Auction (Sheri Rippon)</p> <p>Development and Public Relations (Marsha Lemons)</p> <p>Governance (Mary Louise Schweikert)</p>	<p>Sheri spoke of the success of the well-run and organized Annual Auction. We netted over \$111,000 with the event.</p> <p>Nothing to report.</p> <p>Mary Louise presented the slate of new Board Members with the term of 7/1/2023 – 6/30/2026. Slate: Frances Magee Erin Wolfe Armenta Hinton Tina Fry</p>	<p><u>Motion by Governance Committee:</u> To approve the Slate of new Board Members as presented. <u>Seconded by Amy Gronlund.</u> <u>Motion carried.</u></p>

<p>NEW BUSINESS (D. Toni Byrd)</p> <p>STAFF MEETINGS PARTICIPATION BY THE BOARD (D. Toni Byrd)</p> <p>EXECUTIVE SESSION (D. Toni Byrd)</p>	<p>The New Board Calendar was presented.</p> <p>Staff meetings are held on the 1st and the 5th Friday of each month at 12:30 pm. Staff In-Service will be the 3rd Friday of the month at 12:30 pm for Education. Board members interested in attending, please get in touch with Heather Over, who is facilitating the virtual meetings.</p> <p>Staff was excused from the Meeting, and the Board adjourned into the Executive session at 8:08 pm.</p>	<p><u>Motion by Amy Gronlund:</u> To adjourn into Executive Session. <u>Motion carried.</u></p> <p><u>Motion:</u> To adjourn to Regular Session.</p> <p><u>Motion carried.</u> The regular meeting of the Board resumed at 8:10 pm.</p>
<p>NEXT MEETING DATE (D. Toni Byrd)</p>	<p>The next meeting date is Tuesday, August 22, 2023, at 7:00 pm, to be held at The Union County Government Center 155 North 15th Street.</p>	<p>Staff and Committee reports are due Tuesday, August 15, 2023, at noon.</p>
<p>ADJOURNMENT</p>	<p>The Meeting was adjourned at 8:10 pm.</p>	